

Student Code of Conduct

Valuing and Respecting Everyone

**At Yeovil College we place you the learner at the centre of the environment.
We have uncompromising ambition for your learning and progression.**

The Student Code of Conduct outlines how all learners are expected to behave as part of the college community. This applies to when you are on site or on off-site activities. It also applies whilst you are travelling to and from College.

You are expected to;

- Behave in a way that shows respect to all members of the College community in a way that recognises the needs and aspirations of others to learn, to teach and to work.
- Be on time and attend all sessions, including tutorials, directed study and cross college events.
- Have attendance above 95%
- Bring all appropriate equipment and expected work to sessions.
- Meet deadlines for completed work and that work is to or exceeds the standard expected and to follow the separate academic procedure ensuring all work produced is your own work.
- Take an active part in your own learning and progression.
- Have mobiles off in sessions unless they are part of a direct learning activity set by the lecturer
- Not to eat or drink (except water) in session
- Pay any fees promptly
- Seek help when needed and to take up the support that is on offer to enable you to learn and progress
- Access the range of progression activities on offer
- Respect the property of the College, and of its staff and other learners and visitors
- Follow and comply with the College's policies and procedures and completed these during induction so you are fully aware and understand these.
- Act at all times in a way that keeps yourself and others safe from harm and inform College staff of any concerns complying with the College's health and safety and safeguarding/prevent policies.
- Support Staff and other learners in the maintenance of a clean and tidy environment throughout the college.
- Carry/wear your ID card at all times when on college premises or activities.
- Only smoke in the designated areas (including e-cigarettes)
- Ensure that language used is respectful and that it is not foul, abusive, discriminatory or related to extremist views.
- Follow reasonable instructions from staff, including when asked to show ID cards and to smoke in designated areas.
- Be aware of the consequences of substance/drugs/legal highs and alcohol usage on and off site and seek support if required
- Understand that not following the code of conduct can result in a disciplinary as part of the disciplinary procedure.