

**Minutes of a meeting of the Corporation of Yeovil College
Held on Thursday 26 April 2018 at 16:30
In Room A307, 3rd Floor Kingston Building, Yeovil College**

Members: Sam Best*; Mike Brinson*; Ken Comber*; Jacquie Dean [Chair]*; John Evans [Principal]*; Dave Gladding; Stephanie Gold [Student]; Maxwell James [Student]; Clare Johnston [Student]*; Mark Lawrence*; Rebecca Marshall*; Debbie Matthewson; David Mills*; Paul Morey [Staff]*; Jagtar Ner*; Gayle Pogson [Staff]*; Paul Roy*; Scott Roy*; Peter Thomas [Vice Chair]*

In attendance: Mark Bolton [Vice Principal Curriculum & Quality]*; Emma Cox [Vice Principal Finance & Resources]*; Jo Farrant [Clerk]

1. MEETING PRELIMINARIES

Apologies for absence were received from Members:

- Dave Gladding
- Maxwell James
- Debbie Matthewson

The meeting remained quorate throughout.

In accordance with Standing Order 7.5, the Board **agreed** to nominate the Chair of the Corporation to deputise for the Clerk in her absence.

Declarations of Interest: There were no declarations of interests to record on this occasion.

2. MINUTES OF CORPORATION MEETINGS

The Board **APPROVED** the following minutes as true and accurate records of the meeting held on:

- 22 March 2018 Public
- 22 March 2018 Confidential
- 22 March 2018 Strictly Confidential

All three sets of minutes were signed by the Chair. The public version would be uploaded onto the College website.

3. FINANCES / COLLEGE ESTATES

Details of discussions and agreed actions in respect to this agenda item are recorded separately in a confidential set of minutes.

4. LEGAL, POLICY AND REGULATORY MATTERS

Yeovil Town Community Sports Trust 5 Year Lease

Member David Mills announced that as the recently appointed Chairman of the Yeovil Town Community Sports Trust, he would need to make a **Declaration of Interest** in respect to this agenda item. In accordance with 10.1 of the Instrument and Articles, David did not take part in any consideration of this item.

The Board considered a new 5 year lease between Yeovil College and Yeovil Town

Community Sports Trust Ltd for their occupancy of rooms in Hut 2 located in the Ashdown carpark. The Board were reminded that in December 2015, a 2 year lease was negotiated for the Yeovil Town Community Sports Trust to occupy rooms in Hollands House but with plans in the pipeline to demolish Hollands House, a further location on site was sought and agreed.

The Board considered the terms and conditions of the lease, including annual rent and termination agreements. The Board then **APPROVED** for the college seal to be applied to the lease agreement which was then signed and witnessed by the Chair of the Corporation and the Principal.

Admissions Policy

The Board **APPROVED** the new Admissions Policy. There was some uncertainty as to whether this policy should continue to be monitored by the Board on an annual basis or whether the Board had the power to delegate future approvals to SMT. In the Clerk's absence, it was agreed that this would be looked into further and reported back at the next meeting under matters arising.

Clerk

5. NEXT MEETING

16:30 Thursday 24 May 2018

The meeting closed at 18:30

