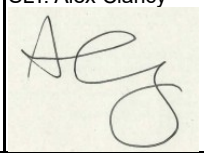
Reference Number: P89

PROVIDER ACCESS POLICY

Policy Review					
Author/Owner	**Position**	**Approved by:**	**Approval Date**	**Review Cycle Review Date**	**Published on Website Y/N**
Gayle Pogson	Head of Careers, Work Placements and Employability	SLT: Alex Clancy 	22.10.26	Annual	Y

Document Control – Revision History (Policies only)			
Author/Owner	**Summary of Changes**	**Revision Date**	**Version**
Gayle Pogson / Alex Clancy	SMT changed to SLT. Acknowledgement that this document supports the refresh of Gatsby Benchmarks 2025. (section 2) Mention of Construction Trade Expo (section 7.2)	09.09.2025	V1

Initial Equality Impact Screening

Has anyone else been consulted on this policy and/or procedure?

What evidence has been used for this impact screening (e.g. related policies, publications)?

Declaration (please tick one statement and indicate any negative impacts)

☒ I am satisfied that an initial screening has been carried out on this Policy and/or Procedure and a full Equality Impact Assessment is not required. There are no specific negative impacts on any of the Protected Characteristics groups.

☐ I recommend that an Equality Impact Assessment is required by the Equality and Diversity group, as possible negative impacts have been identified for one or more of the Protected Characteristics groups as follows:

- ☐ Age
- ☐ Disability
- ☐ Gender Reassignment
- ☐ Race
- ☐ Religion or belief
- ☐ Sex
- ☐ Sexual orientation
- ☐ Marriage & civil partnership
- ☐ Pregnancy & maternity

Completed by:	Gayle Pogson	**Position:**	Head of Careers, Work Placements and Employability	**Date:**	**15/09/2025**

Reviewed by Equality & Diversity Group: NO If Yes: Date:
I confirm that any recommended amendments have been made

Summary of Comments including Recommendations from Equality & Diversity Group Review:

Amended by Author:		**Position:**		**Date:**	

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1. Purpose

High-quality careers education and guidance in school or college are critical to young people's futures. It helps prepare them for the workplace by providing a clear understanding of the world of work, including the routes to jobs and careers that they might find engaging and rewarding. It supports them in acquiring the self-development and career management skills they need to achieve positive employment destinations. This helps learners choose their pathways, improve their life opportunities, and contribute to a productive and successful economy.

As the number of Full Time, Apprentice and Adult learners at Yeovil College increases, it becomes more important that all young people have a full understanding of all the options available to them post-16 and post-18, including wider technical education options such as T-Levels and Higher Technical Qualifications.

2. Commitment

Yeovil College is committed to ensuring there is an opportunity for a range of education and training providers to access learners, for the purpose of informing them about approved technical education qualifications and apprenticeships. Yeovil College is fully aware of its responsibility to set learners on the path that will secure the best outcome, enabling them to progress in education and work and give employers the highly skilled people they need. This means acting impartially, in line with the statutory duty, and not showing bias towards any route, whether academic or technical.

Yeovil College endeavours to ensure that all learners are aware of all routes to higher skills and can access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023). This also supports the refresh 2025 Gatsby Benchmarks in ensuring the College delivers to Benchmark 8 with External input is required to ensure impartiality.

3. Aims

The Yeovil College policy for Access to other education and training providers has the following aims:

3.1 To develop the knowledge and awareness of our learners of all career pathways available to them, including technical qualifications and apprenticeships.

3.2 To support young people to learn more about opportunities for education and training outside of college before making crucial choices about their future options.
3.3 To reduce drop-out rates from courses and avoid the risk of learners becoming NEET (Young people not in education, employment, or training).

4. Student Entitlement

All 16-18 learners on full-time programmes of study at Yeovil College are entitled to:

4.1 Find out about technical education qualifications and apprenticeship opportunities as part of a careers programme that provides information on the full range of education and training options available.
4.2 Have access to local providers and employers about the opportunities they offer, including technical education and apprenticeships, through careers events, talks, and visits.
4.3 Understand how to make applications for the full range of academic and technical courses as well as employment.

5. Commitment to Learner Development

Yeovil College will:

5.1 Provide a safe, supportive, and inclusive learning culture where learners can thrive.
5.2 Meet the needs of employers, the local economy, and regional skills shortages through a curriculum offer that puts employability at its centre.
5.3 Develop partnerships, collaborations, and models of learning that increase opportunities for different groups within their immediate locality.
5.4 Enable learners to succeed, progress, and meet future challenges by providing high-quality teaching, learning, and assessment.
5.5 Harness and use technology to support innovation in learning and smarter, more efficient working practices.
5.6 Remain a financially robust, sustainable, and resilient organization that can continue to develop and invest in its facilities, infrastructure, and workforce.

6. Marketing and Social Media

Yeovil College is keen to highlight the opportunities shared with our learners and will utilise various social media channels to do so. We aim to take photos, videos, and gather quotes

on the impact of sessions and events to share the successes and benefits of these opportunities with a wider audience. This helps to promote the diverse range of options available and celebrate the achievements of our students.

7. Management of Provider Access Requests

7.1 Procedure

Requests for access should be directed to Gayle Pogson, Head of Careers, Work Placements, and Employability. Gayle Pogson can be contacted by email at Gayle.Pogson@Yeovil.ac.uk

7.2 Opportunities for Access

A number of events, integrated into the College's careers programme for full-time learners on 16-18 programmes of study, will offer providers access to college learners and/or their parents/carers. This includes events such as Future Fest, a careers event with Higher Education providers and employers, a Careers and Apprenticeship Fair during National Apprenticeship Week and the annual Construction Trade Expo. There will also be visitor talks related to specific curriculum areas, in addition to learners attending external careers events such as the Somerset Skills and Careers Fair.

7.3 Premises and Facilities

Yeovil College will provide appropriate facilities for discussions between the provider and learners, as suitable for the activity. The College will also make available audio-visual and other specialist equipment to support provider presentations (where possible). These details will be discussed and agreed upon in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the College's careers advice team.

7.4 Live/Virtual Encounters

Yeovil College will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the main hall/lecture theatre. Technology checks in advance will be required to ensure compatibility of systems.

7.5 Management

The Head of Careers, Work Placements, and Employability will coordinate all provider requests and is responsible to their senior management line manager.

7.6 Development

This policy has been developed and is reviewed annually by the Head of Careers, Work Placements, and Employability and the Assistant Principal for Employer Engagement, based on current good practice guidelines by the Department for Education.

7.7 Links with Other Policies

It supports and is underpinned by key college policies, including those for Careers, Child Protection, Equality and Diversity, and SEND.

7.8 Equality and Diversity

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Yeovil College is committed to encouraging all students to make decisions about their future based on impartial information.